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16 January 2018

OVERVIEW SELECT COMMITTEE

A meeting of the Overview Select Committee will be held in Committee Room 1 (the Pink Room) at the Arun Civic Centre, Maltravers Road, Littlehampton BN17 5LF on **Wednesday 31 January 2018 at 6.00 pm** and you are requested to attend.

Members: Councillors Dingemans (Chairman), English (Vice-Chairman), Mrs Bence, Blampied, Edwards, Elkins, Hughes, Mrs Oakley, Oliver-Redgate, Oppler, Mrs Rapnik, Miss Rhodes, Dr Walsh, Warren and Wheal.

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating :

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial
- c) the nature of the interest

3. MINUTES

To approve as a correct record the Minutes of the meeting of the Overview Select Committee held on 23 January 2018 (which have been previously circulated.)

4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES.

5. CABINET MEMBER QUESTIONS AND UPDATES

- (i) Cabinet Members will update the Committee on matters relevant to their Portfolio of responsibility.
- (ii) Members are invited to ask Cabinet Members questions and are encouraged to submit these to the Committee Manager in advance of the meeting to allow a more substantive answer to be given.

6. *COUNCIL BUDGET - 2018/2019

The report sets out the Capital, Housing Revenue and General Fund Revenue Budget for 2018/19 which the Committee is requested to consider and recommend approval onto Cabinet so that the recommendations can be considered at the Special Meeting of the Council on 21 February 2018.

7. FEEDBACK FROM THE MEETING OF WEST SUSSEX COUNTY COUNCIL'S HEALTH AND ADULT SOCIAL CARE COMMITTEE (HASC) HELD ON 17 JANUARY 2018

A feedback report following Councillor Blampied's attendance at a meeting of the West Sussex County Council's Health and Adult Social Care Committee (HASC) held on 17 January 2018 will be circulated separately.

8. FEEDBACK FROM THE MEETING OF THE SUSSEX POLICE AND CRIME PANEL HELD ON 19 JANUARY 2018

A feedback report from the Cabinet Member for Community Wellbeing will be circulated separately following his attendance at a meeting of the Sussex Police and Crime Panel held on 19 January 2018.

9. WORK PROGRAMME – 2017/2018

Any required amendments to the Committee's Work Programme will be reported by the Group Head of Policy at the meeting.

(Note: *Indicates report is attached for Members of the Committee only and the Press (excluding exempt items). Copies of reports can be viewed on the Council's web site at www.arun.gov.uk or can be obtained on request from the Committee Manager.)

(Note: Members are also reminded that if they have any detailed questions, would they please inform the Group Head of Policy, Cabinet Member and/or relevant Lead Officer in advance of the meeting in order that the appropriate Officer/Cabinet Member can attend the meeting.)

AGENDA ITEM NO. 6**ARUN DISTRICT COUNCIL****REPORT TO AND DECISION OF THE
OVERVIEW SELECT COMMITTEE
ON 31 JANUARY 2018****PART A : REPORT**

SUBJECT: Arun District Council Budget – 2018/19
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REPORT AUTHOR: Alan Peach – Group Head of Corporate Support DATE: 16 January 2018 EXTN: 37558
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EXECUTIVE SUMMARY:

The report sets out the Capital, Housing Revenue and General Fund Revenue Budget for 2018/19 (in Appendix A). The Committee is requested to consider and recommend approval onto Cabinet in order that any recommendations can be considered at the Special Meeting of the Council on 21 February 2018.

RECOMMENDATIONS:

The Committee is requested to discuss and note the Budget report for 2018/19 (contained in Appendix A) and to pass comments onto to Cabinet.

1. BACKGROUND:

These Budgets have been prepared taking account of the following:

- The Medium Term Financial Strategy 2017/18 to 2022/23 considered at Cabinet on 16 October 2017
- The provisional Local Government Finance Settlement issued by the Department of Communities and Local Government (DCLG) in December 2017
- The Housing Revenue Account (HRA) Business Plan approved at Full Council on 13 September 2017

2. PROPOSAL(S):

The Local Government Act 2003 requires the Chief Financial Officer to report on the robustness of the estimates made for the purposes of calculating Council Tax and housing rent levels, and the adequacy of the proposed financial balances.

3. OPTIONS:

The Committee is asked to consider the report and make recommendations to Cabinet on 12 February 2018.

4. CONSULTATION:		
Has consultation been undertaken with:	YES	NO
Relevant Town/Parish Council		X
Relevant District Ward Councillors		X
Other groups/persons (please specify)		X
5. ARE THERE ANY IMPLICATIONS IN RELATION TO THE FOLLOWING COUNCIL POLICIES: (Explain in more detail at 6 below)	YES	NO
Financial	X	
Legal		X
Human Rights/Equality Impact Assessment		X
Community Safety including Section 17 of Crime & Disorder Act		X
Sustainability		X
Asset Management/Property/Land	X	
Technology	X	
Other (please explain)		X

6. REASON FOR THE DECISION:

To scrutinise the Budget ahead of this being considered by Cabinet on 12 February and then Special Council on 21 February 2018.

8. BACKGROUND PAPERS:

Correspondence from the DGLG (Department of Communities and Local Government) and Department for Work and Pensions (DWP). Budget working papers (held by Finance).

ARUN DISTRICT COUNCIL BUDGET 2018/19

REPORT BY THE GROUP HEAD OF CORPORATE SUPPORT

1.0 Introduction

1.1 This report sets out the Capital, Housing Revenue and General Fund Revenue budget for 2018/19. These budgets have been prepared taking account of the following:

- The Medium Term Financial Strategy 2017/18 to 2022/23 considered at Cabinet 16th October 2017.
- The provisional Local Government Finance settlement issued by the Department of Communities and Local Government (DCLG) in December 2017.
- Housing Revenue Account business plan approved at Full Council 13th September 2017.

1.2 The Local Government Act 2003 requires the Chief Financial Officer to report on the robustness of the estimates made for the purposes of calculating Council Tax and housing rent levels, and the adequacy of the proposed financial balances. I am satisfied that the estimates, as presented in the draft budget, are sufficiently robust and that the reserve balances proposed for 2018/19 are adequate.

2.0 Local Government Finance Settlement and Council Tax

2.1 The Council accepted the multi-year settlement offer, which encompasses Revenue Support Grant, Top-ups and Tariffs related to Retained Business Rates; and Transition Grant. These allocations were not changed for 2018/19. The Council will no longer receive transition grant (£80k previous year) and RSG has reduced to £194k (£750k previous year). RSG is due to become negative £430k in 2019/20. It was announced in December 2017 that the Government will be looking into some affordable options to make this fairer but there is no further detail available at present.

2.2 The Business Rate Retention scheme was introduced in April 2013. The scheme focuses on promoting economic growth through the local retention of business rates. Currently half of the rates revenue is retained locally with the local share being split between Arun (80%) and West Sussex County Council (20%).

- 2.3 The Business Rates Retention scheme has transferred a considerable risk to the council by linking DCLG support directly to the local economy. This is a strong incentive for the Council to ensure that the business ratings list is fully inclusive and to encourage a buoyant local economy. It is also important to note any significant negative changes in the value of the ratings list will directly reduce the level of funding received in future, such as valuation appeals which can be backdated.
- 2.4 With effect from April 2017 the Government made significant changes to the criteria for awarding Small Business Rate Relief. These changes led to a significant increase in the amount of Small Business Rate Relief awarded and a consequent reduction in the local share of net business rate income. The Government gave an undertaking to compensate local authorities for this loss of income for 2017/18 and future years and a consultation paper outlining the proposed basis of compensation has now been published. The budget now under consideration has been prepared on the basis of the proposals outlined in this consultation paper.
- 2.5 The 2015 Spending Review announced a number of significant changes in the way Local Government will be funded in the future. The announcements made confirmed the proposal for the 100% business rate retention by 2020. However, the provisional Local Government Finance settlement for 2018/19 now envisages a local share of 75%, rather than 100%, for 2020/21. There is anticipated to be a shift between the tiers of local government and the potential of transferring extra responsibility (and cost) to Local Government. The reset of the retained business rates baseline is proposed in 2020/21. This could effectively wipe out all or a proportion of the past gains through growth built up since the inception of the scheme. There are no further details currently available and the situation will continue to be monitored closely due to the likely significant adverse impact on the Council's funding.
- 2.6 The Governments Fairer Funding Review will go out to consultation in 2018/19 which will focus on the cost drivers for individual authorities with planned implementation in 2020/21.
- 2.7 The New Homes Bonus (NHB) was introduced in 2011/12. The aim of the grant is to create an incentive which rewards local authorities that deliver sustainable housing growth in their areas. The basis of the grant is that for each new housing unit delivered an annual bonus of £1,590 (band D equivalent) is payable. In addition, a £350 bonus is also paid for each additional unit of affordable housing. The NHB is shared between Arun (80%) and WSCC (20%).

2.8 The New Homes Bonus for 2018/19 is £2.733m (reduction of £944k). This includes an affordable homes premium of £29k. The allocation for 2018/19 was subject to a 0.4 percent baseline or deadweight adjustment for growth deemed to have happened anyway. The grant has now dropped to 4 years (from 6 in 2016/17 to 5 years in 2017/18). The level of NHB is summarised in the table below:

NHB Payment relating to:	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
2011/12	509	509	509	509	509	509	0	0
2012/13		556	556	556	556	556	0	0
2013/14			1,000	1,000	1,000	1,000	1,000	0
2014/15				484	484	484	484	0
2015/16					539	539	539	539
2016/17						926	926	926
2017/18							728	728
2018/19								540
Total	509	1,065	2,065	2,549	3,088	4,014	3,677	2,733

2.9 The changes in Government grant funding are summarised in the table below:

Non-Ringfenced Grant Income	Budget	Budget	Change
	2017/18	2018/19	
	£'000	£'000	£'000
Business rates retention*	5,048	5,569	521
Revenue Support Grant (RSG)	750	194	(556)
Total Formula Grant:	5,798	5,763	(35)
New Homes Bonus:	3,677	2,733	(944)
Other non-ringfenced grants:			
Housing Benefits Administration Grant	503	430	(73)
Localising Council Tax Support Administration Grant	198	178	(20)
Transition Grant	81	0	(81)
Business rates collection allowance	174	185	11
Total Other Non-ringfenced grants:	956	793	(163)
Total non-ringfenced grant income	10,431	9,289	(1,142)
*including s31 grants, Tariff and Levy			

2.10 Non-ringfenced government grants have reduced significantly by £1.142m to £9.289m in 2018/19 (£10.431M 2017/18). This situation is anticipated to worsen further with the implementation of negative RSG in 2019/20 (2.1).

2.11 Council Tax Income – Arun excluding Parish Councils is summarised in the table below:

Actual 2016/17	Arun excluding Parish Councils	Budget 2017/18	Budget 2018/19
57,803	Tax base *	59,456	60,402
£166.32	Band D Tax	£171.27	£176.40
£9,614,000	Council Tax Income (excluding parishes)	£10,183,000	£10,655,000

*the tax base represents the number of Band D equivalent dwellings in the district adjusted for exemptions, discounts, council tax reduction and the collection rate percentage

The Council Tax income figure of £10.655m for Arun (excluding Parish/town Councils) referred to in the General Fund Summary (appendix 1) is based on an Arun Band D Council Tax of £176.40, which represents an increase of £5.13 or 2.995% (£4.95 or 2.98% 2017/18). This has started to redress the reduction, in real terms, of the Council Tax Income Base which was frozen for 5 years. Arun's tax base for 2018/19 shows a significant increase over 2017/18 (from 59,456 to 60,402). This is chiefly due to the completion of new dwellings in the District. The government's calculation of the Council's spending power is based on a 3% increase in band D Council Tax.

3.0 Budget Assumptions

- 3.1 The budget for 2018/19 includes provision for a 2.0% pay award. As in previous years, no provision has been made for price increases in goods, services and contracts except where there is clear evidence of the need for it.
- 3.2 With regard to fees and charges, increases have been applied either in accordance with statutory provisions, or, where the Council has discretion, by inflation, having regard to specific service circumstances.
- 3.3 HRA rents have been set at 1% below the 2017/18 current year's level in accordance with statutory provisions (Welfare Reform and Work Act).

4.0 General Fund Revenue Budget

- 4.1 A summary of the General Fund Revenue budget showing 2017/18 Original Budget and 2018/19 proposed budget, summarised by Service Portfolio is shown in **Appendix 1**. The original budget approved by Full Council on 22 February 2017 has been restated to reflect the change in Cabinet portfolios as approved at the Annual Council meeting on 17 May 2017. A summary of the projected movement on General Fund Reserve is shown in the table below:

General Fund Reserve Movement	Original Budget £`000	Current Budget £`000	2018/19 Budget £`000
Net Budget Requirement	24,861	25,639	24,221
Financed by:			
Government Grants and Retained Business Rates	(10,431)	(10,629)	(9,289)
Council Tax (including collection fund surplus)	(14,416)	(14,416)	(14,932)
Taken From / (Added to) Balances	14	594	0
General Fund Balance 1 April	8,242	8,242	8,289
Supplementary Estimates*		(580)	
Outturn on General Fund	(14)	(14)	0
Current Budget Variation Estimated Outturn 2017/18**		641	
Total Taken From Balances	(14)	47	0
General Fund Balance 31 March	8,228	8,289	8,289
* £230k Bed and Breakfast plus £340k restructuring			
** December 2017			

- 4.2 The original budget included a draw down from General Fund of £14k. The current budget includes supplementary estimates totalling £580k (comprised of £230k for Homelessness and £350k for restructuring costs associated with the Vision 2020 savings programme) resulting in a broadly neutral General Fund position for 2017/18 (subject to the positive current budget variation continuing). The Council continues to earmark any fortuitous income or savings in expenditure for the funding of the Littlehampton Leisure Centre.
- 4.3 The Council has received and is anticipating the receipt of significant s106 sums for maintenance in perpetuity in respect of a number of sites. These sums have been earmarked for the financing of the Littlehampton Leisure Centre. However, the receipt of these sums will also lead to the requirement for additional revenue expenditure in respect of maintaining the relevant sites. These sums are not included in the budget for 2018/19 or the estimated outturn for 2017/18 as the timing of the receipts is not certain.

4.4 The proposed budget for 2018/19 is balanced, a change of (£14k) from the 2017/18 original budget. The budget for 2018/19 includes a £1.558m contribution to fund the Littlehampton Leisure Centre. The budget also includes a £1.3m contribution from the Council's pension reserve which will be exhausted in 2019/20.

4.5 A summary of headline changes is given in the table below:

General Fund Budget 2018/19	Changes +/- > £ 100k	£'000
Vision 2020 Restructure savings		(895)
Vision 2020 other savings		(134)
Increase in income (net)		(401)
Pay award (2%)		254
Increase in cost of Homelessness (net)		401
Major Contracts inflation (including property growth)		216
Fall out of 2017/18 Contingency Items (net)		(872)
Contingency Items 2018/19		2,682
Change in Earmarked Reserve financing		(2,244)
Capital expenditure financed from revenue fall out of 2017/18 programme		(1,111)
Capital expenditure financed from revenue 2018/19 programme		1,310
Council Tax Income increase (including Collection Fund Surplus)		(377)
Decrease in Non-Ringfenced Government Grants		1,142
Other changes +/- <£100k		15
Net change in budgeted reserve movement		(14)
Reserve 2017/18 budgeted draw down		14
Reserve 2018/19 budgeted draw down		0
Net reserve change		(14)

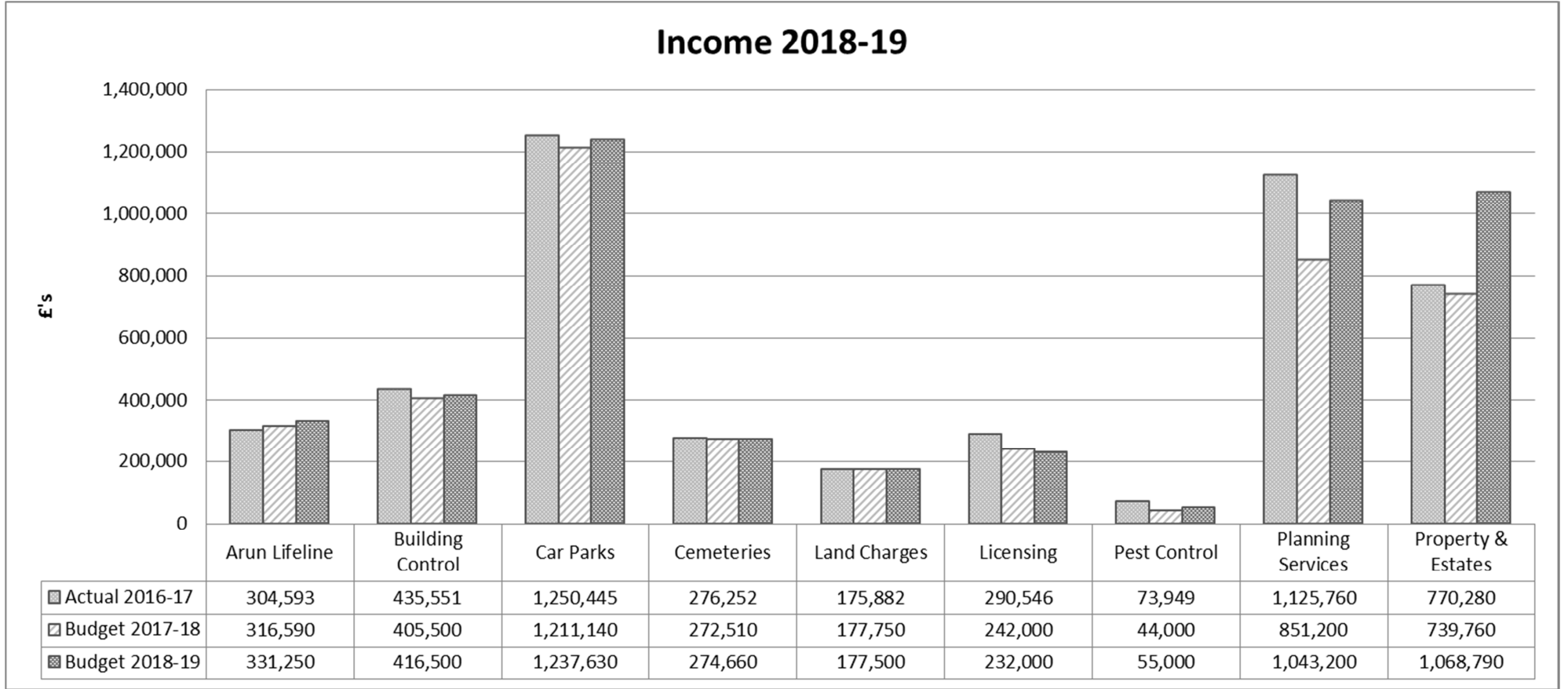
4.6 Vision 2020 has resulted in (£895k) establishment savings and (£134k) in other on-going savings which have been deleted from the base budget. In addition net income has increased by (£401k) helped significantly by property related income streams like Bognor Regis Arcade and the Arun Civic Centre (4.10 below).

4.7 The budget includes £254k for the first of two 2% pay awards (covering the period April 2018 to March 2020). The offer was made in December 2017 and is currently out to consultation with the trade unions. Major contracts are also anticipated to increase by £216k (comprised of £140k inflation and £76k due to increase in the number of properties). The increase in inflation and pay award places additional financial pressure on the budget.

4.8 The Council continues to provide a range of assistance for those who are homeless or about to be made homeless, including financial advice, use of rent bonds, negotiating with landlords and providing temporary accommodation. As demand continues to outstrip supply the Council's expenditure on the provision of bed & breakfast accommodation is increasing. In 2017/18 a supplementary estimate was approved increasing the net bed & breakfast budget from £303k to £533k. For 2018/19 the budget has been set at £704k to reflect the anticipated ongoing increase

in demand. However additional capital funding of £2.1m has been approved for the purchase of self-contained temporary accommodation and the securing of this accommodation will reduce the Council's reliance on bed & breakfast accommodation and alleviate some of the additional bed & breakfast costs. Arun has been awarded additional Government funding through the Flexible Homelessness Support Grant and this funding will be used to prepare for the new duties imposed by the Homelessness Reduction Act 2017 and to enhance the Council's homelessness prevention service.

- 4.9 The Contingencies and Special Items budget is assessed each year as a provision for known possible service changes that have not been sufficiently developed to fully cost into the budget. The budget includes £250k for the Community Flood Fund (paragraph 8.6) which is not capital by definition and cannot be included in the capital programme; £1.558m revenue contribution towards the Littlehampton Leisure Centre (8.3); £300k for the Hothampton Linear Park development (8.6); £50k for a post to support the Bognor Regeneration project; and a £250k contingency budget to allow further restructuring proposals in order to achieve further savings in 2018/19 and beyond.
- 4.10 Income from fees, charges and rents are included within net cost of service. In total this amounts to overall financing of £4.84m (£4.26m 2017/18). Income is a key risk area to the budget as it is predominantly externally influenced, without a direct link to service cost and each source is unique. Total gross income has increased by (£576k) and (£401k) net of increase in direct costs. The main increase relates to the rents generated from the purchase of Bognor Regis Arcade (£235k gross, £180k net of additional direct costs e.g. rates); Development Control (£192k) where statutory fees have been increased by 20%. It should be noted that in order to increase the statutory planning fees the council had to agree to reinvest this income into an improved planning service and the expenditure budget has been increased by the same amount. The underlying budget for Planning fees has been increased by £72k to reflect current trends and anticipated numbers of applications to be made. The property and estates budget also includes the income from renting out part of the bottom floor of the Civic Centre (£60k). It is anticipated that all discretionary fees and charges will be increased by at least the rate of inflation unless there is good reason not to in order for the Council to become more self-sufficient. The graph below shows income by source and value, and demonstrates trend. The income estimates included in 2018/19 appear robust.



5.0 Earmarked Reserves

Earmarked Reserves are amounts of money specifically identified for operational purposes and held alongside the General Fund for drawdown as required. The total value of earmarked reserves at the end of 2016/17 financial year was £14.781m (£13.177m previous year), with approved in-year virements of £3.356m during 2017/18. The carry forward balance into 2018/19 will therefore be a minimum of £11.425m, depending upon the amount of budget variation during 2017/18. Budget expenditure relating to these reserves is isolated from the cost of service for General Fund financing purposes. Earmarked reserves are drawn down into the budget as required through the virement approval process.

6.0 Risk analysis

- 6.1 Corporate and Operational risk registers have been reviewed for financial implications as part of the budget process on the criteria of probability of occurrence and materiality of impact upon balances.
- 6.2 Inflation (CPI 3.1% November 2017) and national pay awards will provide further strain on the Council's budgets.
- 6.3 The level of New Homes Bonus (NHB) has been relatively buoyant but this could easily change if the level of house building tailed off in the District and this is closely monitored on a monthly basis.
- 6.4 The proposed levy re the sale of high value dwellings has been postponed by the government.
- 6.5 The reset of the retained business rates baseline is proposed in 2020/21. This could effectively wipe out all or a proportion of the past gains through growth, built up since the inception of the scheme. There are no further details currently available and the situation will continue to be monitored closely due to the likely significant adverse impact on the Council's funding.
- 6.6 No further significant risks have been identified relating to 2018/19. However, some lesser risks are inherent within the overall budget. These are discussed below.
- 6.7 Income: the budget includes £4.84m from fees, charges and rents; these have been set on the basis of achievement of the level of predicted income and previous outturn, including known changes in environment. A potential risk could be a poor summer resulting in lower car park income. A review of income has been undertaken and it is considered to be achievable.
- 6.8 The vacancy management factor continues to be set at £450k. The target is subject to increased uncertainty in 2018/19 due to deletion of a significant number of vacant posts required as part of the restructuring of the new service groups to meet the Council's Vision 2020 targets.

6.9 Homelessness: The budget for 2018/19 has been increased. The number of people presenting as homeless is increasing, resulting in financial pressures on the Council. The mitigation is to ensure strict application of the eligibility criteria, sign posting to other more appropriate organisations and getting people onto Housing Benefit as soon as possible. The Homelessness Reduction Act could have significant implications for the Homelessness budget.

7.0 Housing Revenue Account Budget

7.1 A summary of the Housing Revenue Account (HRA) budget, including Major Repairs Reserve, is shown at Appendix 2.

7.2 A complete reappraisal of the current year's HRA was undertaken as part of the budgetary process. The financing of the acquisition/new build programme (enhanced by the additional £360,000 approved by the Cabinet Member) was reassessed and a number of savings in supervision and management costs identified. These changes are reflected in the opening HRA balance for 2018/19.

7.3 In September 2017 the Council approved the priorities of the new HRA Business Plan and these priorities have been incorporated into the budget now under consideration. One of the key priorities was an acquisition/new build programme for the delivery of 250 new homes over the ten year life of the plan, and the HRA capital budget for 2018/19 includes £15m for the first three years of this new programme. This will allow the necessary amount of flexibility in terms of planning the programme although there will need to be a continuous assessment of a) the availability of "1 for 1" capital receipts and b) the affordability of Arun's contribution (Arun is required to match every £30 of "1 for 1" receipts with £70 of its own funding).

7.4 Other key features of the 2018/19 budget are the inclusion of additional funding for fire safety and tree management works and a 1% rent reduction in line with the provisions of the Welfare Reform and Work Act.

8.0 Capital, Asset Management and other projects Budget

8.1 A summary of the Capital, Asset Management and other projects budget is shown at Appendix 3.

8.2 The new capital programme for 2018/19, together with the proposed method of financing, is set out in the table below. The programme includes the third stage of the major investment programme approved by Cabinet at its October 2016 meeting.

2018/19 Capital Programme	
General Fund:	£'000
New Investment Programme*	596
Asset Management	714
Disabled Facilities Grants	1,000
Total General Fund	2,310
Housing Revenue Account:	
Improvements (including Kitchen & Bathroom replacement programme)	3,047
Stock Development	15,000
Total Housing Revenue Account	18,047
Total Programme	20,357
Financed by:	
Capital Grants	1,000
Capital Receipts (1 for 1 HRA)	4,500
Charge to General Fund (RCCO)	1,310
Charge to Housing Revenue Account	3,047
Prudential Borrowing (HRA)	10,500
Total Financing	20,357
*£554k revenue in contingency budget (total new investment programme £1.150m table 8.6)	

- 8.3 The most significant capital scheme for the General Fund continues to be the new Littlehampton Leisure Centre. The total scheme cost of £19.5m was approved at Full Council in September 2017 (an increase of £3.455m). The increase in costs was a result of increased construction costs (due to sit abnormal costs and design changes in response to community consultation) when formal tenders were returned. The capital element of the scheme will be financed from a variety of sources including Capital Receipts, Capital Grants, Prudential Borrowing and Revenue Finance. Total expenditure in 2017/18 is anticipated to be around £5m (£0.7m previous year). The budget for 2018/19 includes a revenue contribution of £1.558m to the scheme.
- 8.4 The purchase of Bognor Regis Arcade went ahead in 2017/18 at a total cost of £1.92m. In addition approximately £50k is being spent to bring the vacant units to a lettable standard (funded from within the asset management budget). The arcade was the first acquisition under the new property investment strategy, which allows the use of up to 75% of General Fund capital receipts from the sale of freehold land to be invested in property in order to generate a future revenue stream for the Council. Net income for 2018/19 included in the revenue budget is £180k. This sum will increase as further units are occupied. The budgeted rate of return (excluding on cost) for the investment is 9% for 2018/19.
- 8.5 Full Council approved supplementary estimates totalling £2.1m for the purchase of temporary accommodation units in Wick (4.8) to support people in severe housing need. The purchase is due to be completed in early 2018.

- 8.6 The enhanced new investment programme for 2018/19 includes a contribution to the Community Flood Fund and the development works at Hothamton Linear Park, both have been included in the Contingency and Special Items budget (4.9 above) to be vired to service when further detail is known. The table below shows the budgets for 2018/18. The budgets for 2019/20 and 2020/21 are also included, however, it should be noted that these budgets will be subject to annual appraisal and approval.

2018/19 New Investment Programme			
	£'000	£'000	£'000
	2018/19	2019/20	2020/21
Public Toilets (phases 4 to 5)	200	200	
Play Area Investment (phases 4 to 5)	100	100	
RSL Housing Programme (phase 5 of 5)	100		
VMWare DR servers & production servers	71		
Firewalls & IPS appliances replacement	45		
Websense – review licence & appliance	30		
General Data Protection Regulations	50		
Community Flood Fund (phases 3 of 3)*	250		
Hothamton Linear Park/Other*	304		
Future Schemes		700	1,000
Total	1,150	1,000	1,000

* £554k in contingency Budget for 2018/19 and £596k in capital budget (paragraph 8.2)

9.0 Capital Receipts

- 9.1 Capital receipts are an important source of funding for the Council's capital programme. There are two categories of capital receipts: "1 for 1 replacement" receipts and general receipts. "1 for 1 replacement" receipts are those accrued under the terms of Arun's agreement with the Government to retain the additional receipts generated by the relaxation of the Right to Buy discount rules. Under the terms of this agreement these receipts can only be used for the provision of new social housing and Arun must match every £30 of receipts used with £70 of its own funding. A further condition of the agreement is that receipts must be spent within three years, failing which they must be returned to the Government plus interest at 4% above base rate. There are very few restrictions relating to the use of general receipts. On the whole these can be used for any capital purpose and there are no time constraints relating to their use. The broad principles of the Council's Property Investment Strategy were approved at Full Council on 13th September 2017 (cabinet 17th July 2017) which allows up to 75% of General Fund capital receipts from the sale of existing land and property to be used to fund the purchase of commercial property as a means of generating income streams to replace the shortfall in government funding.
- 9.2 As at 31 March 2017 the Council's available capital receipts totalled £13.197m, comprising £2.846m "1 for 1 replacement" receipts and £10.351m general receipts. These receipts, together with any new receipts accruing during 2017/18 and 2018/19 (net of amounts paid to the Government under pooling), will be used to support the Council's capital programme. The "1 for 1 replacement" receipts will be used towards

funding the HRA acquisition/new build programme, whereas general capital receipts will be applied primarily towards funding the new Littlehampton Leisure Centre.

10.0 Conclusion

10.1 The General Fund revenue budget and Capital budgets are set robustly within the medium term financial strategy.

11.0 Recommendations:

11.1 Cabinet is requested to note that the Group Head of Corporate Support, in consultation with the Deputy Leader of the Council and Cabinet Member for Policy, Council Advice & Monitoring, Transformation and Corporate Support, has approved a Council Tax base of 60,402 for 2018/19.

11.2 Cabinet is requested to recommend to Full Council that:

- i. The General Fund Revenue budget as set out in **Appendix 1** is approved.
- ii. Arun's band D council tax for 2018/19 is set at £176.40, an increase of 2.995%.
- iii. Arun's Council Tax Requirement for 2018/19, based on a Band D Council Tax of £176.40, is set at £10,654,913 plus parish precepts as demanded, to be transferred to the General Fund in accordance with statutory requirements.
- iv. The HRA budget as set out in **Appendix 2** is approved.
- v. The HRA rents for 2018/19 are set at 1% below the current year's level in accordance with the provisions of the Welfare Reform and Work Act.
- vi. HRA garage rents are increased by 5% to give a standard charge of £11.16 per week (excluding VAT), and heating and water/sewerage charges increased on a scheme by scheme basis, with a view to balancing costs with income.
- vii. The Capital budget as set out in **Appendix 3** is approved.

Appendix 1

General Fund Revenue Budget Summary

Actual 2016-17 £'000	Description	Budget 2017-18 £'000	Budget 2018-19 £'000
Cost of Service			
1,732	Community Wellbeing	415	229
281	Corporate Support - Direct	208	244
1,470	Economy	429	337
5,198	Neighbourhood Services	4,743	4,821
1,115	Planning	938	752
1,643	Residential Services	2,822	3,191
308	Technical Services	489	337
8,616	Management & Support Services	8,334	7,937
0	Vacancy Management	(450)	(450)
(1,413)	Recharges to Housing Revenue Account	(1,287)	(1,304)
18,950	Total Cost of Service:	16,641	16,094
Corporate Cost			
3,783	Parish Precepts	4,061	4,200
144	Grant payments to parishes	0	0
210	Other precepts and levies	168	167
(644)	Interest & investment income	(472)	(434)
0	Contingencies / miscellaneous	905	2,682
1,603	Contribution to/(from) earmarked reserves	892	(1,352)
0	Capital expenditure finance from revenue	1,111	1,310
1,218	Pension deficit contributions	1,555	1,554
6,314	Total Corporate Cost:	8,220	8,127
25,264	Total Net Budget Requirement	24,861	24,221
Financed By			
(2,891)	Retained Business Rates	(5,048)	(5,569)
(1,666)	Revenue Support Grant	(750)	(194)
(4,014)	New Homes Bonus	(3,677)	(2,733)
(1,238)	Other non ringfenced grants	(956)	(793)
(9,614)	Council Tax Income - Arun Excluding Parishes	(10,183)	(10,655)
(3,783)	Council Tax Income - Town & Parish Councils	(4,061)	(4,200)
(140)	Collection Fund deficit/(surplus)	(172)	(77)
(23,346)	Total External Finance:	(24,847)	(24,221)
1,918	Transfer (to) / from General Fund Reserve	14	0

Appendix 2

Housing Revenue Account Budget Summary

Actual 2016-17 £'000	Description	Budget 2017-18 £'000	Budget 2018-19 £'000
Expenditure			
4,563	Supervision and management	4,971	5,058
4,052	Repairs and maintenance	4,567	4,516
2,555	Financing of capital expenditure	2,222	3,047
5,249	Net loan charges	5,140	5,140
16,419	Total Expenditure:	16,900	17,761
Income			
(16,057)	Rents (dwellings, garages, hostels, other property)	(15,859)	(15,699)
(819)	Charges for services and facilities	(650)	(766)
(108)	Interest on balance	(60)	(48)
(16,984)	Total Income:	(16,569)	(16,513)
(565)	HRA (surplus) / deficit	331	1,248
(7,940)	Balance brought forward	(6,431)	(6,990)
(8,505)	Balance carried forward	(6,100)	(5,742)

Appendix 3

Capital, Asset Management and other projects Budget Summary

Actual 2016-17 £'000	Description	Budget 2017-18 £'000	Budget 2018-19 £'000
Capital expenditure by portfolio			
1,163	Community Wellbeing	15,095	0
166	Corporate Support	0	196
884	Economy	0	0
9	Neighbourhood Services	100	100
4,457	Residential Services	2,322	18,147
1,472	Technical	2,011	1,914
8,151	Total Expenditure:	19,528	20,357
Summary			
3,784	General Fund	17,306	2,310
4,367	Housing Revenue Account	2,222	18,047
8,151	Total Expenditure	19,528	20,357